

TOWAMENCIN TOWNSHIP

GRADING PERMIT PROCEDURES

*A grading permit is required for **all** earthwork of 100 cubic yards or more.*

PART I – Location of Property – Address, Subdivision Name and Parcel Number must be provided on all applications.

PARTS II thru IX – Complete every section.

PART III - Grading Plan – The plan and application shall show all of the following information; present contours, proposed contours, all lot lines, streets, buildings trees over 8” in diameter, description of soil type and classification details with location of proposed drainage facilities. All plans shall be dated with all revision and must bear the names of (1) person who prepared plan, (2) the application, (3) the owner of the land.

PART VIII – Notice to all Adjacent Property Owners - Before commencing any excavation or fill work, a notice is required to be sent to all adjacent property owners not less than 14 days before work is to begin. Copies of the letters shall be sent to the Towamencin Code Enforcement Department.

PART IX – Sign and date application. Provide phone numbers where Design Professional and Contractor may be reached. Contractors making application must provide a Certificate of Insurance verifying coverage for Worker’s Compensation and their Federal or State Employer Identification Number (EIN).

PART X – To be completed by Township officials.

PLANS AND SPECIFICATIONS

Four (4) copies of all plans and specifications must be submitted with all applications for grading permit. E & S Control plan and site plan must accompany permit.

TOWAMENCIN TOWNSHIP

GRADING PERMIT APPLICATION

I – LOCATION OF GRADING

Address: _____ City: _____

Subdivision: _____ Parcel #: 53-00 _____

II - IDENTIFICATION – To be completed by all applicants

OWNER Name: _____ Phone: _____

Address: _____

City: _____ Zip Code: _____

CONTRACTOR Name: _____ Phone: _____

Address: _____

City: _____ Zip Code: _____

Builder's Twp. License No. _____ Expiration Date: _____

DESIGN Name: _____ Phone: _____

PROFESIONAL Address: _____

City: _____ Zip Code: _____

III – GRADING PLAN (Four Copies Required)

Plan Title _____

Date _____ Last Revision _____

Registered Design Professional _____

NOTE: The plan shall show all of the following information with the application: present contours, proposed contours, all lot lines, streets, buildings trees over 8” in diameter, description of soil type and classification details with location of proposed drainage facilities. All plans shall be dated with all revision and must bear the names of (1) person who prepared plan, (2) the application, (3) the owner of the land.

IV - EROSION AND SEDIMENTATION PLAN

If an erosion and sedimentation control plan has not previously been approved, it must accompany this application.

Erosion and Sedimentation Control Plan has been previously Approved. Yes _____ No _____

Title _____

Date _____ Date Approved _____

Erosion and Sedimentation Control Plan attached Yes _____

Estimated Start Date _____ Estimated Completion Date _____

V - PURPOSE

State the purpose for the Grading Application: _____

VI – FILL MATERIAL

A Grading Permit will also be issued for the use of clean fill or the use of recycled fill material with special approval only. **Recycled Material must be accompanied with certified test results.**

Clean Fill Yes _____ No _____ Recycled Fill Material Yes _____ No _____

VII – PERMIT FEES

Permit fees must be submitted with the permit application. Deposit of check representing the fee for this application does not constitute approval of or granting of same by Towamencin Township.

<u>Volume of Material</u>	<u>Permit Fee</u>
Less than 1,000 Cubic yards -----	\$100.00
More than 1,000 cubic yards -----	\$100.00 +
(plus \$7.00 for each additional 100 cubic yards or portion thereof)	

ESCROW: RESIDENTIAL\$500.00 NON RESIDENTIAL.....\$1,000.00

VIII - NOTICE TO ALL ADJACENT PROPERTY OWNERS

Before commencing any excavation or fill work, a notice is required to be sent to all adjacent property owners not less than 14 days before work is to begin. Copies of these letters shall be sent to the Towamencin Township Manager.

ADJACENT OWNERS LIST (Please attach additional names)

Name _____ Name _____

Address _____ Address _____

Name _____ Name _____

Address _____ Address _____

Name _____ Name _____

Address _____ Address _____

Name _____ Name _____

Address _____ Address _____

Name _____ Name _____

Address _____ Address _____

IX – SIGNATURE

I hereby certify the above information to be correct and hereby state that the work to be performed will be as presented herein.

Signature of Applicant _____

Name of Applicant _____

Address _____

Phone Number _____ Date _____

X – VALIDATION (For Department Use Only)

Permit Number: _____

APPROVED BY

Permit Issued: _____

Permit Fee: \$ _____

Title

Check No. _____

Date: _____

Required Information Yes _____ No _____ Township Engineer Approval Yes _____ No _____