Planning Commission
Minutes
April 4, 2016
7:30 PM

Present:
Brett MacKay
Joseph Vavra
Matt Chartrand
Nancy Becker

Absent:
Patricia Younce
Edward Buonocore
Mike Jayes
Rich Marino

Staff:
Carolyn McKelvie, Asst. Zoning & Planning Officer
Mary Stover, Township Engineer

Opening Comments

Mr. MacKay called the meeting to order at 7:30pm.

Approval of the March 2016 Minutes

There were not enough members attending the meeting for a quorum. Changes were suggested and will be made for approval of the minutes for March 7, 2016 at the next Planning Commission meeting.

New Business

Old Business

Sign Ordinance

Ms. Stover from CKS Engineers reviewed to date the sign ordinance changes. General regulations were reviewed and in this section Ms. Stover went over sign are, sign material, etc.

Mr. Vavra asked about a sign in the ROW and Ms. Stover explained that a Waiver of Damages is required.

Changes in sign illumination and hours of operation were discussed. Restriction times and billboard illumination times were also discussed.

Signs that abut a residential district was discussed.

Ms. Stover discussed wording regarding brightness/glare for digital signs and message boards.

Timing for digital signs was discussed. Message can't change more than one time every 30 seconds. The members present agreed to keep it at 30 seconds and not base it per the speed limit of the road the sign is on.

The board had a discussion regarding billboards, off-premise signs and restrictions regarding placement of signs.

Ms. Stover went over regulations by sign type. She stated that the language is also more clear regarding wall signs.

There was a discussion regarding murals and that they cannot be regulated unless they are advertisement.

Ms. Stover went over the changes and additions to canopy and awning signs and where the placement of the letters can be and a logo.

Ms. Stover discussed window signs and the new wording for freestanding signs.

There was a discussion regarding height and Mr. Vavra stated he was trying to figure out the wording not less than 4' or greater than 7'. Ms. Stover explained this and there was a discussion regarding pole signs and the allowed feet to consider.

Ms. Stover will make some changes and discussion and review all will be continued at the May Planning Commission meeting.

The meeting was adjourned at 8:55 PM. Mr. Vavra made a motion to adjourn and Mr. Chartrand seconded the motion.

Respectfully submitted,

Carolyn McKelvie

Carolyn McKelvie
Asst. Zoning & Planning Officer

CM/dh