

**Towamencin Township
Board of Supervisors
Reorganization Meeting
January 4, 2016**

Present:

H. Charles Wilson, III
Laura Smith
Daniel M. Littley, Jr.
James Sinz
David J. Mosesso

Staff:

Jack Dooley, Esq., Township Solicitor
Paul T. Dickinson, Chief of Police
Maureen Doyle, Finance Director

The meeting was called to order at 7:08 pm and the assemblage recited the Pledge of Allegiance.

Oaths of Office were administered by the Honorable Albert J. Augustine, Magisterial District Judge, for three Township elected officials for terms starting in 2016.

The following elected officials provided oaths to serve in the noted elected positions:

Daniel M. Littley, Jr.	Township Supervisor
James Sinz	Township Supervisor
Joseph A. Sorgini	Constable

Election of Officers

Mr. Wilson turned the chair over to Township Solicitor John Dooley to act as temporary Chairman for the election of Board Officers for 2016.

Chairman

Mr. Dooley called for nominations for Chairman for 2016.

Mr. Sinz nominated H. Charles Wilson, III for Chairman. There were no other nominations. Mr. Dooley called for a vote on the nomination of H. Charles Wilson, III as Chairman for 2016.

Voting Yes: Daniel M. Littley, Jr., H. Charles Wilson, III, James P. Sinz, Laura Smith, David Mosesso

Voting No: N/A

Abstaining: N/A

Absent: N/A

By a vote of five to zero, Supervisor Wilson was elected Chairman for 2016.

Vice Chairman

Mr. Dooley called for nominations for Vice Chairman for 2016.

Mr. Littley nominated Laura Smith as Vice Chairman. There were no other nominations.
Mr. Dooley called for a vote on the nomination of Laura Smith as Vice Chairman for 2016.

Voting Yes: Daniel M. Littley, Jr., James P. Sinz, H. Charles Wilson, III, Laura Smith, David Mosesso

Voting No: N/A

Abstaining: N/A

Absent: N/A

By a vote of five to zero, Supervisor Smith was elected Vice Chairman for 2016.

Secretary

Mr. Dooley called for nominations for Secretary for 2016.

Ms. Smith nominated James Sinz as Secretary. There were no other nominations. Mr. Dooley called for a vote on the nomination of James Sinz as Secretary for 2016.

Voting Yes: Daniel M. Littley, Jr., James P. Sinz, H. Charles Wilson, III, Laura Smith, David Mosesso

Voting No: N/A

Abstaining: N/A

Absent: N/A

By a vote of five to zero, Supervisor Sinz was elected Secretary for 2016.

Treasurer

Mr. Dooley called for nominations for Treasurer for 2016.

Mr. Wilson nominated Daniel M. Littley, Jr. as Treasurer. There were no other nominations. Mr. Dooley called for a vote on the nomination of Daniel M. Littley, Jr. as Treasurer for 2016.

Voting Yes: Daniel M. Littley, Jr., James P. Sinz, H. Charles Wilson, III, Laura Smith, David Mosesso

Voting No: N/A

Abstaining: N/A

Absent: N/A

By a vote of five to zero, Supervisor Littley was elected Treasurer for 2016.

Assistant Secretary

Mr. Dooley called for nominations for Assistant Secretary for 2016.

Mr. Sinz nominated Daniel M. Littlely, Jr. as Assistant Secretary. There were no other nominations. Mr. Dooley called for a vote on the nomination of Daniel M. Littlely, Jr. as Assistant Secretary for 2016.

Voting Yes: Daniel M. Littlely, Jr., James P. Sinz, H. Charles Wilson, III, Laura Smith, David Mosesso

Voting No: N/A

Abstaining: N/A

Absent: N/A

By a vote of five to zero, Supervisor Littlely was elected Assistant Secretary for 2016.

Assistant Treasurer

Mr. Dooley called for nominations for Assistant Treasurer for 2016.

Mr. Littlely nominated James Sinz as Assistant Treasurer. There were no other nominations. Mr. Dooley called for a vote on the nomination of James Sinz as Assistant Treasurer for 2016.

Voting Yes: Daniel M. Littlely, Jr., James P. Sinz, H. Charles Wilson, III, Laura Smith, David Mosesso

Voting No: N/A

Abstaining: N/A

Absent: N/A

By a vote of five to zero, Supervisor Sinz was elected Assistant Treasurer for 2016.

Certification of Delegate to “PSATS” Annual Convention

Chairman Wilson called for nominations for Certification of a Delegate to the Pennsylvania State Association of Township Supervisors (“PSATS”) Annual Convention for 2016.

Mr. Littlely nominated H. Charles Wilson, III as Delegate. There were no other nominations.

Voting Yes: Daniel M. Littlely, Jr., James P. Sinz, H. Charles Wilson, III, Laura Smith, David Mosesso

Voting No: N/A

Abstaining: N/A

Absent: N/A

Supervisor Wilson was unanimously elected Delegate to the Pennsylvania State Association of Township Supervisors (“PSATS”) Annual Convention for 2016.

With the conclusion of the election of Board Officers, Mr. Dooley turned the chair over to Mr. Wilson for the remainder of the meeting.

Emergency Management Coordinator

Chairman Wilson called for nominations for Emergency Management Coordinator for 2016.

Ms. Smith nominated Daniel Littley, Jr. as Emergency Management Coordinator.

Mr. Wilson called for a vote on the nomination of Daniel Littley, Jr.

Voting Yes: Daniel M. Littley, Jr., James P. Sinz, H. Charles Wilson, III, Laura Smith, David Mosesso

Voting No: N/A

Abstaining: N/A

Absent: N/A

By a vote of five to zero, Mr. Littley was appointed Emergency Management Coordinator for 2016.

Deputy Emergency Management Coordinator

Supervisor Littley called for nominations for Deputy Emergency Management Coordinator for 2016.

Mr. Littley nominated Chris Doerr as Deputy Emergency Management Coordinator.

Mr. Wilson called for a vote on the nomination of Chris Doerr.

Voting Yes: Daniel M. Littley, Jr., James P. Sinz, H. Charles Wilson, III, Laura Smith, David Mosesso

Voting No: N/A

Abstaining: N/A

Absent: N/A

By a vote of five to zero, Mr. Doerr was appointed Deputy Emergency Management Coordinator for 2016.

Appointments

On a motion by Supervisor Littley, seconded by Supervisor Smith, the Board made the following contractual appointments with compensation:

Township Manager	Robert A. Ford
Township Solicitor	Dischell, Bartle & Dooley
Township Engineer	CKS Engineers
Sewage Enforcement Officer	Gilmore Associates

Pension Administrator
Zoning Officer
Building Code Official
Traffic Engineer
Sewer Engineer

Robert A. Ford
Jennifer Guckin
M. T. Kennedy
McMahon Associates
Gilmore Associates

Voting Yes: Daniel M. Littley, Jr., James P. Sinz, H. Charles Wilson, III, Laura Smith, David Mosesso

Voting No: N/A

Abstaining: N/A

Absent: N/A

The Board made the following appointments without compensation:

On a motion by Supervisor Littley, seconded by Supervisor Smith, the Board appointed Kenneth Finger to the Vacancy Board, term to expire December 31, 2016.

Voting Yes: Daniel M. Littley, Jr., James P. Sinz, H. Charles Wilson, III, Laura Smith, David Mosesso

Voting No: N/A

Abstaining: N/A

Absent: N/A

On a motion by Supervisor Littley, seconded by Supervisor Smith, the Board appointed H. Charles Wilson, III to the Police and Non-Uniform Pension Committees, terms to expire December 31, 2016.

Voting Yes: Daniel M. Littley, Jr., James P. Sinz, H. Charles Wilson, III, Laura Smith, David Mosesso

Voting No: N/A

Abstaining: N/A

Absent: N/A

On a motion by Supervisor Littley, seconded by Supervisor Smith, the Board appointed James Sinz to the Police and Non-Uniform Pension Committees, terms to expire December 31, 2016.

Voting Yes: Daniel M. Littley, Jr., James P. Sinz, H. Charles Wilson, III, Laura Smith, David Mosesso

Voting No: N/A

Abstaining: N/A

Absent: N/A

On a motion by Supervisor Littley, seconded by Supervisor Smith, the Board appointed H. Charles Wilson, III to the Finance Committee, term to expire December 31, 2016.

Voting Yes: Daniel M. Littley, Jr., James P. Sinz, H. Charles Wilson, III, Laura Smith, David Mosesso

Voting No: N/A
Abstaining: N/A
Absent: N/A

On a motion by Supervisor Littley, seconded by Supervisor Smith, the Board appointed Daniel M. Littley, Jr. to the Finance Committee, term to expire December 31, 2016.

Voting Yes: Daniel M. Littley, Jr., James P. Sinz, H. Charles Wilson, III, Laura Smith, David Mosesso
Voting No: N/A
Abstaining: N/A
Absent: N/A

On a motion by Supervisor Littley, seconded by Supervisor Smith, the Board appointed Andrew Gerth as the Deputy Fire Marshall, term to expire December 31, 2016.

Voting Yes: Daniel M. Littley, Jr., James P. Sinz, H. Charles Wilson, III, Laura Smith, David Mosesso
Voting No: N/A
Abstaining: N/A
Absent: N/A

The Board also made the following appointments without compensation:

Agricultural Security Area, term to expire December 31, 2016 – Howard Harner, Bill Seipt, Allen Brady

Economic Development Committee, term to expire December 31, 2018 – John Wichner, Patricia Younce

Environmental Advisory Council, term expiring December 31, 2018 – Joseph Meehan, Jennifer Waters

Open Space and Parks Advisory Committee, term expiring December 31, 2018 – Lenore Ortyl, Todd Fisher (TYA Representative)

Planning Commission, term to expire December 31, 2019 – Brett McKay, Michael D. Jayes

Recreation and Special Events Committee, expiring December 31, 2018 – Thomas Kim, James DePaul, Curt Johnston

Strategic Planning Committee, expiring December 31, 2016 – Juan Lacomba, Joseph Metzinger, Josephine Charnock and Thomas Kim

Technology Assessment and Innovation Committee, term expiring December 31, 2018 – Sujoy Banerjee, Carl Grula

Towamencin Infrastructure Authority, term expiring December 31, 2020 – Joseph Vavra;
term expiring December 31, 2016 – David Mosesso

Traffic Impact Fee Advisory Committee, term expiring December 31, 2016 – David
Stouffer, David Oglevee, Jan Eckardt, and Brian Kuhn

Veterans Memorial Committee, expiring December 31, 2016 – Peter Schumacher, Tony
DiDomizio, Robert DiDomizio, Carter Lebrocq, Gordon Bell and Terry Landis

On a motion by Supervisor Littley, seconded by Supervisor Smith, the Board unanimously
approved the appointments.

Resolution 16-01: Designating a Depository

On a motion by Supervisor Littley, seconded by Supervisor Smith, the Board adopted Resolution
16-01 designating the Township 2016 depositories.

Voting Yes: Daniel M. Littley, Jr., James P. Sinz, H. Charles Wilson, III, Laura Smith, David
Mosesso

Voting No: N/A

Abstaining: N/A

Absent: N/A

Resolution 16-02: 2016 Meeting Schedule

On a motion by Supervisor Littley, seconded by Supervisor Smith, the Board adopted Resolution
16-02 establishing the Board’s 2016 Meeting Schedule.

Voting Yes: Daniel M. Littley, Jr., James P. Sinz, H. Charles Wilson, III, Laura Smith, David
Mosesso

Voting No: N/A

Abstaining: N/A

Absent: N/A

Resolution 16-03: 2016 Holiday Schedule

On a motion by Supervisor Littley, seconded by Supervisor Smith, the Board adopted Resolution
16-03 setting the 2016 Holiday Schedule.

Voting Yes: Daniel M. Littley, Jr., James P. Sinz, H. Charles Wilson, III, Laura Smith, David
Mosesso

Voting No: N/A

Abstaining: N/A

Absent: N/A

Resolution 16-04: Appointment of Auditors – Maillie LLP

On a motion by Supervisor Mosesso, seconded by Supervisor Smith, the Board adopted Resolution 16-04 appointing Maillie LLP as the Township’s independent auditors for the 2015 financial statement audit.

Voting Yes: Daniel M. Littley, Jr., James P. Sinz, H. Charles Wilson, III, Laura Smith, David Mosesso
Voting No: N/A
Abstaining: N/A
Absent: N/A

Resolution 16-05: 2016 Fee Schedule

On a motion by Supervisor Littley, seconded by Supervisor Smith, the Board adopted Resolution 16-05, approving the 2016 Fee Schedule.

Voting Yes: Daniel M. Littley, Jr., James P. Sinz, H. Charles Wilson, III, Laura Smith, David Mosesso
Voting No: N/A
Abstaining: N/A
Absent: N/A

Warrant List

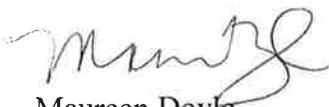
The December (2 of 2) warrant list was presented for approval.

On a motion by Supervisor Littley, seconded by Supervisor Smith, the Board approved the warrant list in the amount of \$45,832.00.

Voting Yes: Daniel M. Littley, Jr., James P. Sinz, H. Charles Wilson, III, Laura Smith, David Mosesso
Voting No: N/A
Abstaining: N/A
Absent: N/A

There being no additional business, the meeting adjourned at 7:24 pm.

Respectfully submitted,



Maureen Doyle
Finance Director