

**Towamencin Township
Board of Supervisors
Monthly Meeting
May 25, 2016
7:30 PM**

Present:

H. Charles Wilson III, Chairman
Laura Smith, Vice Chairman
James P. Sinz, Secretary/Asst. Treasurer
Daniel M. Littley, Jr., Treasurer/Asst. Secretary
David Mosesso

Staff:

Robert A. Ford, Township Manager
Jack Dooley, Esq., Township Solicitor
Tom Zarko, Township Engineer
Paul T. Dickinson, Chief of Police
Maureen Doyle, Finance Director

Chairman Wilson called the meeting to order at 7:30 PM and led the assemblage in the Pledge of Allegiance.

Opening Comments

Chairman Wilson announced the Board met in Executive Session prior to the meeting to review matters of potential litigation.

Chairman Wilson reminded residents that the Towamencin Pool will be opening Saturday, May 28th, and that there is still time to register. He added the Towamencin Volunteer Fire Company is holding their Hoagie Sale on Saturday, June 11th, at their Bustard Road location from 8 am to 12 noon.

Awards and Recognition

Recognition of Service – Commendation of Cynthia Mary Sheehy

Cynthia Mary Sheehy was an active member of the Towamencin Volunteer Fire Company Ladies Auxiliary. In March, she passed away at age 63. As a member, she headed up a number of activities benefiting the Towamencin Volunteer Fire Company and the residents of Towamencin Township in a timely and efficient manner.

Chairman Wilson read the commendation aloud. The family of Ms. Sheehy was present to accept the commendation for her lifetime of service to the community. Supervisor Littley praised Ms. Sheehy's achievements, attitude, volunteer efforts and her compassion for the residents of Towamencin.

Public Comments

Supervisor Mosesso addressed the Board and audience, as he read from a prepared statement responding to his recent censure passed by the other four Supervisors at the previous meeting on May 11th. He indicated that he disapproved of their motion to censure him and asked that it be rescinded.

Approval of Minutes

On a motion by Supervisor Littley, seconded by Supervisor Smith, the meeting minutes of May 11, 2016 were approved.

Voting Yes: H. Charles Wilson, III, Laura Smith, Daniel M. Littley, Jr., James P. Sinz

Voting No:

Abstaining: David Mosesso

Absent:

At 7:53 pm, Supervisor Mosesso left the dais and sat in the audience for the remainder of the meeting. He did not participate in any voting action beyond the approval of minutes.

Zoning, Subdivision & Land Development

Draft Zoning Amendment - Clothing/Materials Donation Bin

Township staff prepared a draft zoning ordinance for the allowance and regulation of donation bins. Donation bins are large metal containers placed in outdoor public locations for people to drop off used clothing for charitable purposes. More and more, communities are adopting regulations to ensure that proceeds are used to benefit charitable organizations and to prevent commercial enterprises from using clothing donation bins for profit. Regulations can limit: the size of the bin, number of bins per location and placement, including maintaining clear sight triangles, circulation, setbacks, parking and driveways.

The Board discussed the draft ordinance and issue in general. Township Solicitor, Jack Dooley, commented that excluding the bins based solely on aesthetics may not be enforceable. The Board asked if they could regulate the size and shape of these bins and if there could be a requirement for disclosing whether the subject bin's collection is for a non-profit organization or for a for-profit business. Township Manager, Robert Ford, said staff would incorporate the Board's feedback in drafting future edits of the amendment.

Old Business

Resolution 16-23: Policy for Placing Sign Banners on Pedestrian Bridge

At its April 13th meeting, the Board discussed the recommendation of the Township's Economic Development Committee to allow for the placement of temporary banners on the pedestrian bridge across Forty Foot Road. The Board requested staff to provide more information and specifications to be included in a future meeting agenda for their review and to possibly approve these temporary banner procedures and restrictions. The draft resolution was reviewed by the Board.

On a motion by Supervisor Littley, seconded by Supervisor Sinz, Resolution 16-23, Policy for Placing Sign Banners on Pedestrian Bridge was approved.

Voting Yes: H. Charles Wilson, III, Laura Smith, Daniel M. Littley, Jr., James P. Sinz
Voting No:
Abstaining:
Absent: David Mosesso

New Business

Warrant List

The warrant list was presented for approval.

On a motion by Supervisor Littley, seconded by Supervisor Sinz, the Board approved the warrant list in the amount of \$1,298,950.07.

Voting Yes: H. Charles Wilson, III, Laura Smith, Daniel M. Littley, Jr., James P. Sinz
Voting No:
Abstaining:
Absent: David Mosesso

Resolution 16-24: Assignment of EDU for Failing On-Site System: 1671 Wagon Wheel Lane

The Township received a request from the owner of 1671 Wagon Wheel Lane to connect to the public sewer system. These flows would run through the Kriebel Road Interceptor, which remains on the DEP directed Connection Management Plan. The Township has established a policy, whereby sewer EDU connection credits released by PADEP are allocated by the Township to land development projects, which have demonstrated that planning, engineering and funding phases have advanced to the stage where construction is imminent within six months, or to properties with failing on-site systems that need to be connected to the public sewer system in order to eliminate a public health hazard.

On a motion by Supervisor Littley, seconded by Supervisor Smith, the Board approved Resolution 16-24, Assignment of EDU for Failing On-Site System at 1671 Wagon Wheel Lane.

Voting Yes: H. Charles Wilson, III, Laura Smith, Daniel M. Littley, Jr., James P. Sinz
Voting No:
Abstaining:
Absent: David Mosesso

Stormwater Management Agreement for 1538 Welsh Road

The applicant is required to enter into a Stormwater Management Agreement with the Township to document that the current and any subsequent owners maintain the stormwater controls that are on-site and within the rights-of-way. Furthermore, it provides rights of the Township to enter the property, should the owner fail to adequately maintain the facilities, whereby the Township would correct any deficiencies and back charge the owner. This agreement is for a new single-family home located at 1538 Welsh Road.

On a motion by Supervisor Littley, seconded by Supervisor Sinz, the Board approved the Stormwater Management Agreement for 1538 Welsh Road.

Voting Yes: H. Charles Wilson, III, Laura Smith, Daniel M. Littley, Jr., James P. Sinz

Voting No:

Abstaining:

Absent: David Mosesso

MS4 Program – Meadow Transition Program Update

As a result of recent Federal EPA laws and Pennsylvania Department of Environmental Protection regulations related to the Municipal Separate Storm Sewer System (“MS4”) program, Towamencin Township established a pilot program this year, as part of its MS4 Strategy Plan, to evaluate the benefits of allowing some passive open space areas to transition to naturalized meadows. The Township Environmental Advisory Council has researched the benefits of allowing these areas to return to a natural state for both environmental reasons, as well as, to satisfy the mandates directed by DEP. This involves allowing them to grow out, transforming a conventional mowed lawn area into a natural ecosystem capable of providing habitat, improving the water quality and providing aesthetic value.

Township Engineer, Tom Zarko, explained this is a cost effective way to satisfy DEP mandates and noted other municipalities are following similar procedures. Township Manager, Robert Ford, provided a slide presentation referencing the various targeted locations for the program.

Resolution 16-25: Budget Amendment

The Second Class Township Code provides that the Board of Supervisors may, by resolution, make supplemental appropriations for any purpose from any funds on hand or estimated to be received within the fiscal year that are not otherwise appropriated. This amendment addresses the capital purchases, which were postponed until the police labor contract was resolved and approved by the Board in March, as well as, the recently awarded “Green Light Go” grant award.

On a motion by Supervisor Smith, seconded by Supervisor Sinz, the Board approved Resolution 16-25, Budget Amendment.

Voting Yes: H. Charles Wilson, III, Laura Smith, Daniel M. Littley, Jr., James P. Sinz

Voting No:

Abstaining:

Absent: David Mosesso

Block Party Permit Request – Cherry Lane

A Township resident submitted a block party request/road closure for Cherry Lane, scheduled for Saturday, June 18th from 11 am to 9 pm, with a rain date of July 9th. The road is located between Woodlawn Drive and Columbia Avenue in the Inglewood section of the Township. Eighteen homeowners have signed the application.

On a motion by Supervisor Littley, seconded by Supervisor Smith, the Board approved the Block Party Permit Request for Cherry Lane.

Voting Yes: H. Charles Wilson, III, Laura Smith, Daniel M. Littley, Jr., James P. Sinz

Voting No:

Abstaining:

Absent: David Mosesso

Ratification of License Agreement / Use of New Life & Family Services Facility

The Towamencin Police Department had a Rapid Response / Active Shooter Training opportunity scheduled for Tuesday, May 7th, at New Life Youth and Family Services in Lower Salford Township. The facility required an insurance certification and an executed license agreement with the Township. After reviewing the agreement and making some minor edits, the Township's insurance carrier had no concerns with the Township signing this agreement and provided the insurance certification. The Board is asked to ratify entering of the agreement.

On a motion by Supervisor Littley, seconded by Supervisor Sinz, the Board authorized the ratification of the license agreement and use of the New Life and Family Services Facility.

Voting Yes: H. Charles Wilson, III, Laura Smith, Daniel M. Littley, Jr., James P. Sinz

Voting No:

Abstaining:

Absent: David Mosesso

Fischer's Park Rain Garden – Underdrainage Option

Township Manager, Robert Ford, provided an update of the ongoing concerns with standing water in the Fischer's Park rain garden, which was constructed as part of the overall improvement project completed last year. The Township Engineer has developed design sketches, illustrating the potential underdrain system that was recently recommended by the Township Environmental Advisory Council to address the current rain garden's functionality problems. The Open Space and Parks Advisory Committee also suggested that DCED / DCNR be contacted to confirm that the Township would not be required to refund any grant money, should the Township decide to fill in the rain garden.

Township Engineer, Tom Zarko, described the proposed underground drainage system advising that it would cost an estimated \$1,500 for materials and that the Township's Public Works Department could perform the work involved. He further noted that the underground drainage system should mitigate the standing water issue considerably, not quite 100 percent, but around 85 percent. Mr. Zarko commented Franconia Township has a similar underground drainage system for their rain garden.

On a motion by Supervisor Littley, seconded by Supervisor Smith, the Board approved moving forward with the Township Engineer's proposed underground drainage system for the Fischer's Park rain garden.

Voting Yes: H. Charles Wilson, III, Laura Smith, Daniel M. Littley, Jr., James P. Sinz

Voting No:

Abstaining:

Absent: David Mosesso

Chatham Village Request for Sewer Connection (Pool)

The Chatham Village Homeowners' Association recently discovered that a drain pipe in their pool house is not connected to the sanitary sewer system and instead discharges into the common area, near a branch of the Towamencin Creek. For the purpose of DEP compliance and proper operation of the pool, the drain pipe, at DEP's request, must be rerouted for connection into the sanitary sewer system.

The Association has requested that the Township permit the pipe to be connected immediately so that the pool may open for Memorial Day Weekend and that the parties thereafter determine all other regulatory matters, such as metering and sewer rental fees.

Supervisor Littley explained pools may not drain into the streets as this violates DEP regulations.

Resolution 16-27: Assignment of EDU Connection at Chatham Village Condominiums

On a motion by Supervisor Littley, seconded by Supervisor Smith, the Board approved Resolution 16-27, Assignment of EDU Connection at Chatham Village Condominiums, in connection with the Homeowners Association's request for a sewer connection for their pool.

Voting Yes: H. Charles Wilson, III, Laura Smith, Daniel M. Littley, Jr., James P. Sinz

Voting No:

Abstaining:

Absent: David Mosesso

Resolution 16-26: Disposal of Township Personal Property

The Borough of Carlisle, Pennsylvania has submitted a written proposal to purchase three (3) Econolite ASCM-2M Traffic Signal Controllers in the amount of \$150, the price of which has been determined fair and reasonable by Towamencin Township.

On a motion by Supervisor Littley, seconded by Supervisor Sinz, the Board approved Resolution 16-26, Disposal of Township Personal Property.

Voting Yes: H. Charles Wilson, III, Laura Smith, Daniel M. Littley, Jr., James P. Sinz

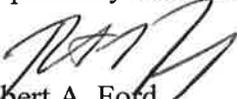
Voting No:

Abstaining:

Absent: David Mosesso

There being no additional business, the meeting adjourned at 8:40 PM.

Respectfully submitted,


Robert A. Ford
Township Manager