

**Towamencin Township  
Board of Supervisors  
Work Session  
June 9, 2021  
7:30 PM**

**Present:**

H. Charles Wilson III, Chairman  
Daniel M. Littley, Jr., Vice Chairman  
Daniel Bell, Treasurer  
Richard Marino, Secretary  
Laura Smith, Asst. Treasurer/Asst. Secretary

**Staff:**

Brooke Neve, Interim Township Manager/Finance Director  
Colleen Ehrle, Assistant to Township Manager  
Jack Dooley, Esq., Township Solicitor  
Mary Stover, Township Engineer  
Niral Modi, IT Staff  
Timothy Troxel, Chief of Police

Chairman Wilson called the meeting to order at 7:31 PM and led the assemblage in the Pledge of Allegiance.

**Opening Comments**

Chairman Wilson made the following announcements:

- Due to the COVID-19 Emergency, the meeting is being held via Zoom video communications. The public was invited to participate remotely and e-mail questions to [info@towamencin.org](mailto:info@towamencin.org) by 4:30 pm, prior to the meeting.
- On May 20th, Gov. Wolf signed a fifth renewal of his Proclamation of Disaster Emergency for the COVID-19 pandemic. The situation is dynamic, and the official guidance from the State is frequently being adjusted. With that in mind, the Board of Supervisors is working with staff, legal counsel, and the Health Department to affect a transition back to public meetings. We may be able to return to in-person public meetings in July, but will also continue to provide a Zoom video streaming option for residents who may not be able to attend in person. We will provide updates through the Township's website and social media on the status of returning to in-person meetings.
- The 2nd annual Summer Beerfest will be held Saturday, June 12<sup>th</sup>, from 3-6 pm at Mainland Golf Course. Tickets are still available at [Eventbrite.com](https://www.eventbrite.com)
- The Towamencin Pool is now open. Memberships for the season are still available at [www.sgatowamencin.com](http://www.sgatowamencin.com).

- The Township’s electronics recycling event is being held this year at North Penn High School on Saturday, June 26<sup>th</sup>, from 9 am to 12 pm.
- If you have not paid your sewer or Township tax bills this year, be sure to do so by June 30th, to avoid assessed late fees.
- The Board met in Executive Session just prior to this evening’s meeting to discuss personnel matters. The Board also met in Executive Session on June 2, 2021 to discuss personnel matters.

**Public Comments**

None

**Approval of Minutes: May 12, 2021**

On a motion by Supervisor Littley, seconded by Supervisor Bell, the Board approved the May 12, 2021 minutes.

Voting Yes: H. Charles Wilson, III, Daniel M. Littley, Jr., Richard Marino, Daniel Bell, Laura Smith  
 Voting No: N/A  
 Abstaining: N/A  
 Absent: N/A

**Approval of Minutes: May 26, 2021**

On a motion by Supervisor Littley, seconded by Supervisor Bell, the Board approved the May 26, 2021 minutes.

Voting Yes: H. Charles Wilson, III, Daniel M. Littley, Jr., Richard Marino, Daniel Bell, Laura Smith  
 Voting No: N/A  
 Abstaining: N/A  
 Absent: N/A

**Zoning, Subdivision and Land Development**

None

**Old Business**

None

**New Business**

**Kriebel Road Truck Restriction Study Presentation**

Last fall, the Township received several complaints about traffic, including tractor trailers, being detoured off Old Forty Foot Road (State Road) on to Kriebel Road (Township Road), meandering around eventually getting back on Old Forty Foot Road. The incident revealed that the Township Code does not list that section of Kriebel Road as restricted for large trucks. There is a “Z” turn on this section of road that is challenging in a car, let alone a tractor-trailer. A traffic study was authorized by the Board at its January 27, 2021 meeting. A study is required to assess if criteria is met in order to restrict trucks from a section of roadway. The Township’s Traffic Engineer completed the study. Chad Dixon, of McMahon Associates, presented the findings and recommendations to the Board.

Mr. Dixon referenced the existing truck restriction along Kriebel Road, between Anders Road and Sumneytown Pike. He noted the purpose of the study was to document existing safety and operational concerns along Kriebel Road, between Old Forty Road and Anders Road, with the focus of the roadway geometry and its impact on truck maneuverability and safety. Road geometry issues can result in either partial or full restrictions of certain sized trucks. Five areas along the roadway were examined with respect to adequate truck turning radii or successfully negotiation of horizontal turns, including:

- Old Forty Foot Road/Kriebel Road intersection
- Z curve - east of Old Forty Foot Road
- Springer Road/Kriebel Road intersection
- Small “S” curve by Fischer’s Park
- Sharp horizontal curve west of the PA turnpike overpass

The study revealed trucks swinging into opposing lanes when negotiating right turns at the two intersections of Old Forty Foot Road/Kriebel Road and Springer Road/Kriebel Road, and trucks crossing the center line and/or traveling off the edge of the roadway for the noted horizontal curves. Mr. Dixon reviewed the study recommendations:

- Restrict trucks, except local/residential deliveries, between Old Forty Foot Road and Bustard Road;
- Restrict trucks with 3 or more axles, except local/residential deliveries, between Bustard Road and Anders Road;
- Authorize preparation and advertisement of an ordinance, then adopt at future meeting;
- Develop and implement a sign plan.

Supervisor Bell asked how enforcement might be affected by extending the truck ban along the roadway. Chief Troxel did not anticipate much of an impact with enforcement levels, noting there are not many truck violations in the area, as many drivers of larger trucks seem to avoid the area because they cannot maneuver along the road well. Chief Troxel noted the referenced speed counts do not rise to an enforceable level at this point.

Mr. Dixon added their traffic counts did not register large volumes of large trucks/tractor-trailers, but rather smaller box trucks traversing this roadway.

On a motion by Supervisor Littley, seconded by Supervisor Bell, the Board authorized staff to prepare and advertise an ordinance incorporating the recommended changes for future adoption.

Voting Yes: H. Charles Wilson, III, Daniel M. Littley, Jr., Richard Marino, Daniel Bell, Laura Smith  
Voting No: N/A  
Abstaining: N/A  
Absent: N/A

Chairman Wilson asked Mr. Dixon about the status of Green Light-Go Program funding. Mr. Dixon noted he is waiting on details from PennDOT, but understood that if the funding is reinstated those who were awarded funding should take priority. He anticipated an application would be required.

**Resolution 21-17: Authorization to Submit Grant Application – KRI II Trail**

In 2020, the Township submitted a grant application through the DCED Greenways, Trails, and Recreation program seeking \$250,000 as an additional funding source that could be combined with the in-hand \$190,000 grant from Montgomery County’s Montco 2040 program. The project would provide approximately 4,000 feet of trail that would run from the existing trail access on Kriebel Road, adjacent to the PECO right-of-way, to the old Armeth house within Fischer’s Park. The Township was notified that it was not awarded the DCED grant. The County grant expires on June 30, 2022. At their May 21st meeting, the Board authorized Gilmore & Associates to prepare an updated grant application for re-submittal in the most recent round. The prepared grant application requires a formal resolution from the Board authorizing submission.

On a motion by Supervisor Littley, seconded by Supervisor Smith, the Board approved Resolution 21-17, Authorization to Submit Grant Application for KRI II Trail.

Voting Yes: H. Charles Wilson, III, Daniel M. Littley, Jr., Richard Marino, Daniel Bell, Laura Smith  
Voting No: N/A  
Abstaining: N/A  
Absent: N/A

**KRI II Trail Engineering Proposal**

The in-hand \$190,000 grant for the Kriebel Road Trail (KRI II) project from the Montgomery County Montco 2040 Program expires June 30, 2022. This proposal from Gilmore & Associates would authorize professional services associated with the preparation of construction documents and permitting for approximately 2,500 linear feet of new multi-use trail to be located along Kriebel Road. This proposal covers the portion of the trail starting south of the waste water treatment plant and ending on the north side of Bustard Road. The proposal fees are on a time and materials basis with an estimate of \$50,000. A Phase 2 proposal could subsequently be sought to connect this portion of the trail to Fischer’s Park when appropriate grant funds are available and secured. Joseph Carlin of Gilmore & Associates acknowledged the division of the KRI II trail into two phases, noting the two segments make logical breaking points with respect to available and future funding.

Mr. Carlin added PennDOT recently advertised the separately proposed Kriebel Road trail, near Valley View Way to Trumbauer Road.

On a motion by Supervisor Littley, seconded by Supervisor Bell, the Board accepted the Gilmore & Associates proposal for the preparation of construction documents and permitting for approximately 2,500 linear feet of new multi-use trail.

Voting Yes: H. Charles Wilson, III, Daniel M. Littley, Jr., Richard Marino, Daniel Bell, Laura Smith  
Voting No: N/A  
Abstaining: N/A  
Absent: N/A

**Award Annual Road Paving Contract**

This bid is for a contract associated with the Township’s annual repaving program. There are 18 streets (or portions thereof), scheduled for milling and re-paving this year. The amount available for 2021 paving is \$1 million in loan proceeds and state liquid fuel funds. Five bids were received. Allen Myers, LP was the low bidder in the amount of \$971,971. Note that \$198,127 of the \$971,971 is for potential property owner curb replacement work that will either be borne by the affected property owners via Township reimbursements or will not be paid for under the provisions of the contract if the property owners choose to have their concrete replacement work completed by a private contractor. It is Township staff’s recommendation to award the 2021 paving contract to Allan Myers, LP.

On a motion by Supervisor Littley, seconded by Supervisor Smith, the Board awarded the road paving contract to Allan Myers, LP based on their bid total of \$971,971.

Voting Yes: H. Charles Wilson, III, Daniel M. Littley, Jr., Richard Marino, Daniel Bell, Laura Smith  
Voting No: N/A  
Abstaining: N/A  
Absent: N/A

**Award of Bid – Police Building Roof Replacement**

The Township sought bids for a contract to remove and replace the current fiberglass shingle roofing system and associated appurtenances on the police building located at the Township’s Municipal Complex. Seven bids were received, with the lowest bid from Vertex Roofing for \$85,100. The 2021 budget includes \$100,000 for this project.

On a motion by Supervisor Littley, seconded by Supervisor Smith, the Board awarded the roofing contract to Vertex Roofing for \$85,100.

Voting Yes: H. Charles Wilson, III, Daniel M. Littley, Jr., Richard Marino, Daniel Bell, Laura Smith  
Voting No: N/A  
Abstaining: N/A  
Absent: N/A

**Agreements for Private Connection to Township Drainage System**

To prevent hazards from forming, especially in the winter, the Township's Public Works Committee examined potential alternatives for addressing improper sump pump outlets that extend through curbs along Township roads. The options included: property owners redirecting sump pump discharges to rear yard areas, property owners terminating sump pump discharges at the edge of rights-of-way, property owners connecting to available storm sewer inlets in the right-of-way, or the installation of an underdrain system to accommodate sump pump connections by Public Works where existing storm sewer systems are available. Such inspections will be conducted annually on roads scheduled for paving. There are seven properties identified on streets to be paved in 2021 that are allowed to connect to an underdrain system to accommodate sump pump connections by Public Works. As the property owners will be responsible, the agreements will need to be recorded at the Montgomery County Recorder of Deeds.

On a motion by Supervisor Littley, seconded by Supervisor Bell, the Board approved the agreements for private connections to the Township drainage system.

- Voting Yes: H. Charles Wilson, III, Daniel M. Littley, Jr., Richard Marino, Daniel Bell, Laura Smith
- Voting No: N/A
- Abstaining: N/A
- Absent: N/A

**TYA Softball Tournament Food Truck Request**

TYA Softball is hosting a 12U Father’s Day Travel Softball Tournament on June 19th and 20th at Bustard Park. The tournament will be held on Saturday, June 19<sup>th</sup>, from 8:30 am to 7 pm and Sunday, June 20<sup>th</sup>, 8:30 am to 5:00 pm. Permission is requested to allow a food truck vendor to be parked close to one field, utilizing a few parking spots near the restroom facilities. TYA Softball has set fundraising goals and the use of a food truck at this tournament would help them reach their goal and benefit the softball league itself. §107-2 Park Regulations of the Towamencin Township Code (Section W) directs that "No soliciting, posting of notices or advertisements, vending or any commercial activity is permitted in any Township park except any concession as may be duly established by the Board of Township Supervisors." TYA Softball submitted a formal request to the Board to consider.

On a motion by Supervisor Smith, seconded by Supervisor Littley, the Board approved TYA Softball’s request for a food truck during their tournament on June 19<sup>th</sup> and 20<sup>th</sup>.

- Voting Yes: H. Charles Wilson, III, Daniel M. Littley, Jr., Richard Marino, Daniel Bell, Laura Smith
- Voting No: N/A
- Abstaining: N/A
- Absent: N/A

**Waive Objection to Representation Request**

The Township is represented on labor and personnel matters by the law firm of Eckert Seamans, who advised Township staff that they have been asked by Next Era Energy Services for representation regarding regulatory matters including those that relate to issues which may arise should Next Era submit a bid for acquisition of Towamencin’s waste water treatment facilities. While this may not constitute an actual conflict of interest as the Township would not be a party to such regulatory filings, Eckert Seamans, in an abundance of caution and in order to avoid even the appearance of impropriety, has asked that the Board to waive any objection to such Eckert Seamans representation of Next Era.

On a motion by Supervisor Littley, seconded by Supervisor Smith, the Board waived any objection to Eckert Seamans’s representation of Next Era Energy Services.

Voting Yes: H. Charles Wilson, III, Daniel M. Littley, Jr., Richard Marino, Daniel Bell, Laura Smith  
Voting No: N/A  
Abstaining: N/A  
Absent: N/A

**Appointment to Environmental Advisory Council**

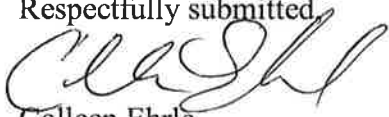
On a motion by Supervisor Smith, seconded by Supervisor Bell, the Board appointed Rory Kelley to the Environmental Advisory Council with a term to expire on December 31, 2022.

Voting Yes: H. Charles Wilson, III, Daniel M. Littley, Jr., Richard Marino, Daniel Bell, Laura Smith  
Voting No: N/A  
Abstaining: N/A  
Absent: N/A

**Additional Business**

Supervisor Littley noted there would be three graduation ceremonies (10 am, 2 pm, 4 pm) on Saturday, June 12<sup>th</sup>, at North Penn High School’s Crawford Stadium. He encouraged residents to avoid the area. Chief Troxel added that Dock Academy was hosting a graduation ceremony Saturday night as well.

There being no additional business, the meeting adjourned at 8:01 pm.

Respectfully submitted,  
  
Colleen Ehrle  
Assistant to Township Manager