

**Towamencin Township
Board of Supervisors
Monthly Meeting
November 26, 2024
7:00 PM**

Present:

H. Charles Wilson III, Chairman
Laura Smith, Vice Chair
Joyce F. Snyder, Secretary
Kristin Warner, Treasurer
Kofi Osei, Asst. Treasurer/Asst. Secretary

Staff:

David G. Kraynik, Township Manager
Robert J. Iannozzi, Jr., Esq., Township Solicitor
Mary Stover, Township Engineer
Niral Modi, IT Director
Timothy Troxel, Chief of Police

Absent:

N/A

Chairman Wilson called the meeting to order at 7:13 pm and led the assemblage in the Pledge of Allegiance.

Opening Comments

- The Board met in executive session for a personnel matter ahead of this meeting.
- This Board meeting is provided live via Zoom for residents unable to attend in person but wish to view and hear the meeting remotely. Public comments submitted by 4:30 pm this afternoon will be read at the start of the meeting, followed by public comments from those present. When prompted for questions, please come up to a microphone as Zoom does not pick up voices from the audience.
- Staff from the Montgomery County-Norristown Public Library will return tomorrow, November 27th at 11 am to provide their final preschool story time for the year.
- The Township will be closed Thursday and Friday for the Thanksgiving holiday.
- Towamencin Township is hosting our annual Holiday Lights Festival on Friday and Saturday, December 6th and 7th from 4:30 to 8:30 pm at Fischer's Park. The light displays in the park will begin in early December.
- Towamencin Volunteer Fire Company's Ladies Auxiliary is hosting pictures with Santa on Saturday, December 7, from 10 am – 1 pm. Bring your camera and take pictures with Santa.

Emailed Public Comments: None

In-Person Comments

Resident Joe Silverman commented there is a down streetlight on Franklin Street and asked whose responsibility it was to fix it. Chairman Wilson noted the described area has not yet been dedicated to the Township so it would be the property owner. Mr. Silverman’s last comment was focused on the Delp Drive construction for the new warehouse, noting with the recent rain, mud has accumulated on the road at the construction entrance.

Approval of Minutes

On a motion by Supervisor Snyder, seconded by Supervisor Smith, the Board approved the November 6, 2024, Budget Work Session meeting minutes.

Voting Yes: H. Charles Wilson III, Laura Smith, Joyce F. Snyder, Kristin Warner, Kofi Osei
Voting No: N/A
Abstaining: N/A
Absent: N/A

On a motion by Supervisor Snyder, seconded by Supervisor Smith, the Board approved the November 13, 2024, meeting minutes.

Voting Yes: H. Charles Wilson III, Laura Smith, Joyce F. Snyder, Kristin Warner, Kofi Osei
Voting No: N/A
Abstaining: N/A
Absent: N/A

Zoning, Subdivision and Land Development

Consider Approval of Escrow Release #6 for Kessler Dental Office

In accordance with the provisions of the security agreement, the Township Engineer has reviewed the developer’s request for an improvements escrow release and has confirmed that items noted within the current agreement have been satisfactorily completed by the project developer. Township staff recommends the security escrow release in the amount of \$6,199.38.

On a motion by Supervisor Smith, seconded by Supervisor Warner, the Board approved Escrow Release #6 for Kessler Dental Office.

Voting Yes: H. Charles Wilson III, Laura Smith, Joyce F. Snyder, Kristin Warner, Kofi Osei
Voting No: N/A
Abstaining: N/A
Absent: N/A

Consider Approval of Stormwater Operation & Management Agreement (2161 Pheasant Hill Way)

The Township has prepared a stormwater management agreement that would allow the owner of 2161 Pheasant Hill Way to install an inground pool with associated decking and equipment pad and associated stormwater management facilities.

On a motion by Supervisor Warner, seconded by Supervisor Smith, the Board approved the Stormwater Operation & Management Agreement (2161 Pheasant Hill Way).

Voting Yes: H. Charles Wilson III, Laura Smith, Joyce F. Snyder, Kristin Warner, Kofi Osei
Voting No: N/A
Abstaining: N/A
Absent: N/A

Deed/Right-of-Way Dedication – 1600 Delp Drive

As part of their land development approval, the Developer is providing the Township with 1,356 square feet (.031 acres) of right-of-way at the intersection of Delp Drive and Detwiler Road. The right-of-way access will allow for road widening and modifications to improve the road for public use in conjunction with the 1600 Delp Drive land development. The right-of-way access is situated at 2075 Detwiler Road.

On a motion by Supervisor Smith, seconded by Supervisor Warner, the Board approved the Deed/Right-of-Way Dedication for 1600 Delp Drive.

Voting Yes: H. Charles Wilson III, Laura Smith, Joyce F. Snyder, Kristin Warner, Kofi Osei
Voting No: N/A
Abstaining: N/A
Absent: N/A

Old Business

None

New Business

Warrant List

The October Warrant list in the amount of \$5,062,273.16 was presented for approval. On a motion by Supervisor Smith, seconded by Supervisor Osei, the Board approved the warrant list in the amount of \$5,062,273.16.

Voting Yes: H. Charles Wilson III, Laura Smith, Joyce F. Snyder, Kristin Warner, Kofi Osei
Voting No: N/A
Abstaining: N/A
Absent: N/A

Public Works Report

The Public Works Committee meets monthly to scope projects and identify efficiencies related to Township infrastructure, properties, and equipment. The Committee met on November 21 and Supervisor Smith provided the Committee's report, summarizing the following topics:

- Weikel Road Project
- Central Drive Storm Sewer Repairs
- 2024 Road Paving & ADA Ramp Project
- Green Lane Park Soccer Fields
- Welsh/Orvilla Road Intersection Improvement Project
- Forty Foot Road/Newbury Way/PSDC Traffic Signal
- SR1001 (Allentown Road) PennDOT Safety Improvements
- Comprehensive Plan
- MS4 Permit Requirements
- Township Pool – 2024 Season
- Butch Clemens Park Pickleball Courts Concept Plan
- Streetlight at Susan Drive and Keeler Road
- Restricting Truck Traffic on Old Forty Foot Road
- Traffic Impact Fee Study
- Speeding Concerns – Traffic Calming
- Grant Updates
- Green Lane & Liberty Bell – Stop Sign Request
- Proposed 2026 Paving Program
- Truck Brake Retarder Prohibition
- Tennis-Lukens Cemetery – Headstone Restoration
- Sumneytown Pike & Valley Forge Road Intersection

Finance Committee Report

The Township Finance Committee meets monthly to monitor economic indicators and the pulse of the Township's revenues and expenditures. They also address various requests and concerns that may arise. The Committee met on November 20th. Supervisor Warner provided the Committee's report, summarizing the following topics:

- October 2024 Financials
- 2025 Budget Update
- Update on current investment rates.

Consider Contract Award - 2025 Sanitary Sewer System Inflow & Infiltration Program

This contract is for the televising and repair of the sanitary sewer system, including main, laterals, wyes and manholes, using trenchless technologies as part of the Township's ongoing Inflow and Infiltration Abatement Program. The current contract will expire December 31, 2024. A total of five (5) requests for proposals went out; three (3) proposals were received. Based upon review of

their documentation and current working history with the Township, staff recommends that the contract be awarded to the low bidder, Sewer Specialty Services Co., Inc., in the amount of \$71,615.

On a motion by Supervisor Warner, seconded by Supervisor Smith, the Board approved awarding the 2025 Sanitary Sewer System Inflow & Infiltration Program to Sewer Specialty Services Co., Inc. in the amount of \$71,615.

Voting Yes: H. Charles Wilson III, Laura Smith, Joyce F. Snyder, Kristin Warner, Kofi Osei
Voting No: N/A
Abstaining: N/A
Absent: N/A

Consider Proposal: Grant Submission Local Shared Account (Statewide) Skippack Creek Interceptor Improvements (Phase 3)

The Township and Towamencin Municipal Authority (TMA) are working with the Township Sewer Engineer on an application to the Local Shared Account (Statewide) grant fund for Phase 3 of the Skippack Creek Interceptor Replacement Project, seeking \$1,000,000 in funding. Phase 3 includes the replacement of approximately 1,900 linear feet of existing 18-inch diameter asbestos cement pipe. The applicant for the grant submission will be Towamencin Municipal Authority. Our Sewer Engineer, Gilmore & Associates, Inc., provided a proposal of \$2,500 for grant preparation/submission services, including updating mapping and project costs.

On a motion by Supervisor Smith, seconded by Supervisor Snyder, the Board approved Gilmore & Associates, Inc.'s proposal of \$2,500 for grant preparation/submission services.

Voting Yes: H. Charles Wilson III, Laura Smith, Joyce F. Snyder, Kristin Warner, Kofi Osei
Voting No: N/A
Abstaining: N/A
Absent: N/A

Consider Volunteer Committee Appointments

Resident Robert "Craig" Brown submitted an application expressing an interest to serve on the Planning Commission. The Board considered the volunteer request.

On a motion by Supervisor Smith, seconded by Supervisor Warner, the Board appointed Craig Brown to the Planning Commission, with a term ending December 31, 2025.

Voting Yes: H. Charles Wilson III, Laura Smith, Joyce F. Snyder, Kristin Warner, Kofi Osei
Voting No: N/A
Abstaining: N/A
Absent: N/A

Resident Richard Marino submitted an application expressing an interest to serve on the Planning Commission. The Board considered the volunteer request.

On a motion by Supervisor Smith, seconded by Supervisor Warner, the Board appointed Richard Marino to the Planning Commission, with a term ending December 31, 2026.

Voting Yes: H. Charles Wilson III, Laura Smith, Kristin Warner

Voting No: Kofi Osei, Joyce F. Snyder

Abstaining: N/A

Absent: N/A

Supervisor Osei commented that the Township had three applicants for two Planning Commission vacancies and suggested the Township seems to appoint candidates based on those within their inner circles. He continued that he had previously applied for an open Planning Commission position and was not interviewed. He does not believe Rich Marino should be appointed to the position when there is another applicant to choose from.

There being no additional business, the meeting was adjourned at 7:36 pm.

Respectfully submitted,



Colleen Ehrle

Director of Administration