



Meeting Hall Rental

Large Meeting Room: \$75.00 per use
Small Meeting Room: \$25.00 per use

Name of Organization: _____

Address: _____

Contact Person: _____

Phone Number: _____ **Email Address:** _____

Purpose of Event: _____

Estimated Attendance: _____

Large Meeting Room

Small Meeting Room

Date(s): _____

Time: _____
(hh:mm)

Signature: _____

Date: _____

.....

Approved: _____

Date: _____

Certificate of Insurance: _____