

**Towamencin Township
Board of Supervisors
Reorganization/Work Session Meeting
January 5, 2026**

Present:

Joyce F. Snyder, Chair
Vanessa Gaynor, Vice Chair
Kofi Osei, Secretary
Kristin Warner, Treasurer
Courtney Morgan, Asst. Treasurer/Asst. Secretary

Staff:

David Kraynik, Township Manager
Robert Iannozzi, Esq., Township Solicitor
Niral Modi, IT Specialist
Timothy Troxel, Chief of Police
Colleen Ehrle, Director of Administration

Oaths of Office

District Judge Edward Levine swore in the following elected officials:

- Vanessa Gaynor as Township Supervisor,
- Courtney Morgan as Township Supervisor,
- Joe Rumsey as Township Auditor,
- Christian Fusco as Township Tax Collector.

Chair Snyder called the meeting to order at 7:06 pm and led the assemblage in the Pledge of Allegiance.

Emailed Public Comment:

None

Public Comment:

Resident Cheryl Cohen congratulated the newly elected officials, expressing how proud she was.

Election of Officers

Mrs. Snyder turned the meeting over to the Township Solicitor Robert Iannozzi to act as temporary Chairman for the election of Board Officers for 2026.

Chairperson

Solicitor Iannozzi called for nominations for Chairperson for 2026. Supervisor Warner nominated Supervisor Snyder for Chair. There were no other nominations. Mr. Iannozzi called for a vote on the nomination of Supervisor Snyder as Chair for 2026.

On a motion by Supervisor Warner, seconded by Supervisor Gaynor, the Board appointed Joyce Snyder, as Chair of the Board of Supervisors for 2026.

Voting Yes: Joyce F. Snyder, Kristin Warner, Vanessa Gaynor, Courtney Morgan
Voting No: Kofi Osei
Abstaining: N/A
Absent: N/A

Solicitor Iannozzi turned the meeting over to Chair Snyder for the remainder of the meeting.

Vice Chair

Chair Snyder called for nominations for Vice Chair for 2026. Supervisor Morgan nominated Vanessa Gaynor as Vice Chair. There were no other nominations. Chair Snyder called for a vote on the nomination of Vanessa Gaynor as Vice Chair for 2026.

On a motion by Supervisor Morgan, seconded by Supervisor Osei, the Board appointed Vanessa Gaynor as Vice-Chair of the Board of Supervisors for 2026.

Voting Yes: Joyce F. Snyder, Kristin Warner, Kofi Osei, Vanessa Gaynor, Courtney Morgan
Voting No: N/A
Abstaining: N/A
Absent: N/A

Treasurer

Chair Snyder called for nominations for Treasurer for 2026. Supervisor Osei nominated Kristin Warner as Treasurer. There were no other nominations. Chair Snyder called for a vote on the nomination of Kristin Warner as Treasurer for 2026.

On a motion by Supervisor Osei, seconded by Supervisor Gaynor, the Board appointed Supervisor Warner as Treasurer of the Board of Supervisors for 2026.

Voting Yes: Joyce F. Snyder, Kristin Warner, Kofi Osei, Vanessa Gaynor, Courtney Morgan
Voting No: N/A
Abstaining: N/A
Absent: N/A

Secretary

Chair Snyder called for nominations for Secretary for 2026. Supervisor Morgan nominated Kofi Osei as Secretary. There were no other nominations. Chair Snyder called for a vote on the nomination of Kofi Osei as Secretary for 2026.

On a motion by Supervisor Morgan, seconded by Supervisor Warner, the Board appointed Supervisor Osei as Secretary for 2026.

Voting Yes: Joyce F. Snyder, Kristin Warner, Kofi Osei, Vanessa Gaynor, Courtney Morgan
Voting No: N/A
Abstaining: N/A
Absent: N/A

Assistant Secretary & Assistant Treasurer

Chair Snyder called for nominations for Assistant Secretary & Assistant Treasurer for 2026. Supervisor Gaynor nominated Courtney Morgan as Assistant Secretary and Assistant Treasurer. There were no other nominations. Chair Snyder called for a vote on the nomination of Courtney Morgan as Assistant Secretary and Assistant Treasurer for 2026.

On a motion by Supervisor Gaynor, seconded by Supervisor Warner, the Board appointed Supervisor Morgan as Assistant Secretary & Assistant Treasurer for 2026.

Voting Yes: Joyce F. Snyder, Kristin Warner, Kofi Osei, Vanessa Gaynor, Courtney Morgan
Voting No: N/A
Abstaining: N/A
Absent: N/A

Resolution 26-01: Reappointment of Emergency Management Coordinator

The Township shall make an appointment for the position of Emergency Management Coordinator for 2026 via Resolution 26-01.

On a motion by Supervisor Warner, seconded by Supervisor Osei, the Board appointed William Oettinger as the Emergency Management Coordinator.

Voting Yes: Joyce F. Snyder, Kristin Warner, Kofi Osei, Vanessa Gaynor, Courtney Morgan
Voting No: N/A
Abstaining: N/A
Absent: N/A

Resolution 26-02: Designating a Depository

The Pennsylvania 2nd Class Township Code directs that the Township must designate a depository for Township Funds. Approval of this resolution will appoint Univest National Bank & Trust Co., and the Pennsylvania Local Government Investment Trust (PLGIT), as the official depositories of

Township Funds for the year 2025. In addition, the resolution permits the following individuals to sign all drafts and/or checks drawn from Township accounts as officers of Towamencin Township: David G. Kraynik, Joyce F. Snyder, Kristin Warner, Kofi Osei, Vanessa Gaynor, and Courtney Morgan.

On a motion by Supervisor Warner, seconded by Supervisor Gaynor, the Board adopted Resolution 26-02, designating the Township 2026 depositories and account signers.

Voting Yes: Joyce F. Snyder, Kristin Warner, Kofi Osei, Vanessa Gaynor, Courtney Morgan
Voting No: N/A
Abstaining: N/A
Absent: N/A

Resolution 26-03: 2026 Meeting Schedule

This resolution notes the dates on which the Board of Supervisors will meet in 2026. The meetings will start at 7:00 p.m. in the Meeting Hall, located at 1090 Troxel Road, unless otherwise noted.

On a motion by Supervisor Gaynor, seconded by Supervisor Warner, the Board adopted Resolution 26-03, establishing the Board's 2026 Meeting Schedule.

Voting Yes: Joyce F. Snyder, Kristin Warner, Kofi Osei, Vanessa Gaynor, Courtney Morgan
Voting No: N/A
Abstaining: N/A
Absent: N/A

Resolution 26-04: 2025 Holiday Schedule

This resolution notes the 2026 paid holidays for full-time employees, in accordance with the list of holidays prescribed annually by resolution at the Reorganization Meeting each January.

On a motion by Supervisor Morgan, seconded by Supervisor Warner, the Board adopted Resolution 26-04, establishing the 2026 Holiday Schedule.

Voting Yes: Joyce F. Snyder, Kristin Warner, Kofi Osei, Vanessa Gaynor, Courtney Morgan
Voting No: N/A
Abstaining: N/A
Absent: N/A

Appointments

On a motion by Supervisor Warner, seconded by Supervisor Gaynor, the Board made the following contractual appointments with compensation:

Township Manager
Township Solicitor
Township Engineer

David G. Kraynik
Hamburg, Rubin, Mullin, Maxwell & Lupin
CKS Engineers

Sewage Engineer
Sewage Enforcement Officer
Pension Administrator
Appointed Auditors
Assistant Township Manager
Zoning Officer
Building Code Official
Traffic Engineer
Fire Marshal
Emergency Management Coordinator

Gilmore & Associates, Inc.
Gilmore & Associates, Inc.
David G. Kraynik
Maillie, LLP
Colleen Ehrle
Will Brugger
Keystone Municipal Services LLC
Bowman Consulting Group
William Oettinger
William Oettinger

Resolution 26-05: Appointment of Auditors – Maillie LLP

The Pennsylvania Second Class Township Code provides that the Board of Supervisors, at its annual organization meeting in January, may appoint a firm of certified or competent public accountants to make an examination of all the accounts of the Township for the fiscal year. Approval of this resolution will appoint Maillie, LLP as the Township's independent certified public account to audit the fiscal affairs of the Township for the year ending December 31, 2025.

On a motion by Supervisor Warner, seconded by Supervisor Gaynor, the Board adopted Resolution 26-05, appointing Maillie LLP as the Township's independent auditors for the 2025 financial statement audit.

Voting Yes: Joyce F. Snyder, Kristin Warner, Kofi Osei, Vanessa Gaynor, Courtney Morgan
Voting No: N/A
Abstaining: N/A
Absent: N/A

Resolution 26-06: Delegates to Montgomery County Tax Collection Committee

The PA ACT 32 of 2009 505(b) requires the governing bodies of School Districts, Townships, Boroughs and Cities to appoint one voting delegate and one or more alternate delegates as their Tax Collector Committee (TCC) representatives. The purpose of this resolution is to appoint the required delegates. The following individuals are being considered as TCC delegates for Towamencin Township:

1. Primary Voting Delegate: Joyce Snyder, Chairperson
2. Alternate Voting Delegate: Kristin Warner, Treasurer

On a motion by Supervisor Gaynor, seconded by Supervisor Osei, the Board adopted Resolution 26-06, appointing Joyce Snyder and Kristin Warner as delegates to the Montgomery County Tax Collection Committee.

Voting Yes: Joyce F. Snyder, Kristin Warner, Kofi Osei, Vanessa Gaynor, Courtney Morgan
Voting No: N/A
Abstaining: N/A
Absent: N/A

Resolution 26-07 Tax Collector Agreement

In accordance with the Commonwealth of Pennsylvania Local Tax Collection Law, and Towamencin Township Ordinance, the elected tax collector may appoint one or more deputy tax collectors with the approval of the taxing district and the surety. Persons so appointed must be deputized in writing. Township Tax Collector Christian Fusco has expressed his desire to deputize Towamencin Township for the collection of Township and County Real Estate Taxes. Should the Board approve this agreement, notification shall be forwarded to the Montgomery County Board of Commissioners for their consideration of approving the deputizing of Towamencin Township for the collection of County Taxes.

On a motion by Supervisor Osei, seconded by Supervisor Morgan, the Board adopted Resolution 26-07, Tax Collector Agreement.

Voting Yes: Joyce F. Snyder, Kristin Warner, Kofi Osei, Vanessa Gaynor, Courtney Morgan
Voting No: N/A
Abstaining: N/A
Absent: N/A

Old Business:

None

New Business

Warrant List: December 2025 (2 of 2)

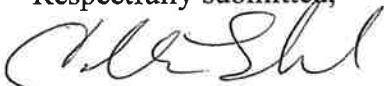
The December (2 of 2) warrant list was presented for approval. On a motion by Supervisor Warner, seconded by Supervisor Gaynor, the Board approved the warrant list in the amount of \$827,343.33.

Voting Yes: Joyce F. Snyder, Kristin Warner, Kofi Osei, Vanessa Gaynor, Courtney Morgan
Voting No: N/A
Abstaining: N/A
Absent: N/A

Additional Business: None

There being no additional business, the meeting was adjourned at 7:18 pm.

Respectfully submitted,



Colleen Ehrle
Director of Administration